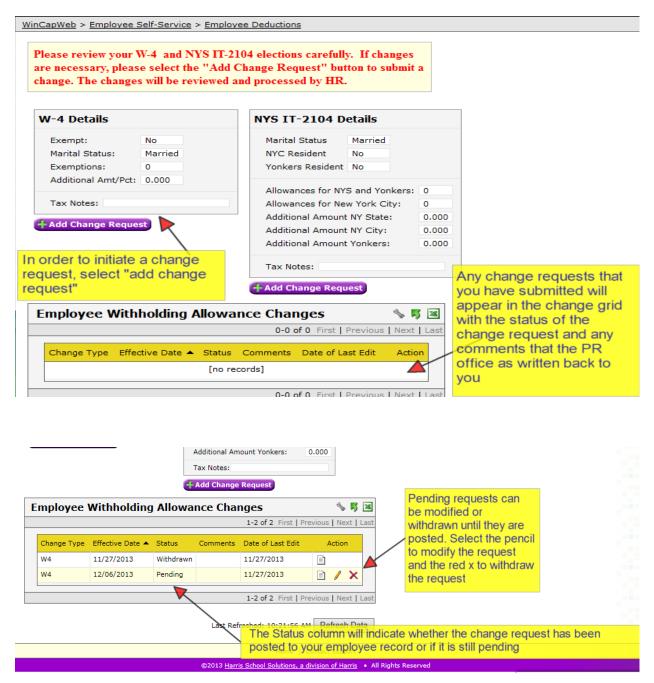
WinCapWEB Employee Self Service

Employee Deductions

The Employee Deductions section will show your current NYS IT-2104 and W-4 status and allow you to initiate change requests.



WinCapWEB Employee Self Service

W-4 Change Request

W-4		
Employee	Number	
First Nam	e, M.I.	
Last Nam	e	
Effective I	Date © Select Pay Date	
Marital Status:		
	Note. If married, but legally separated, or spouse is a nonresident our name match the name on your social security card? If not, to ensure SA at 800-772-1213 or go to www.ssa.gov	
works. Th	this step if you (1) hold more than one job at a time, or (2) are married filing correct amount of withholding depends on the income earned from all of the	
-	one of the following.	When the W-4 change form opens
 (a) Use the estimator at <u>www.irs.gov/W4App</u> for the most accurate withholding; or (b) Use the Multiple Jobs Worksheet and enter the result in Additional Amount Withhe 		up, select the applicable pay date
withholding; or		
(c) If there are only two jobs total, you may check this box. Do the same on Form Waccurate for jobs with similar pay; otherwise, more tax than necessary may be withhe		the tax changes should be applied towards, make the changes, and
If your inc	come will be \$200,000 or less (\$400,000 or less if married filing jointly):	type your signature. Once the form
•	he number of qualifying children under 17 by \$2,000 \$ 0	is completed select "Update" to
	he number of other dependents by \$500 \$ 0	submit the change request
Total	\$ 0	/ / \
withholding retirement Deductio r	nome. If you want tax withheld for other income you expect this year that wong, enter the amount of other income here. This may include interest, divident income. You should not include income from any jobs as. If you expect to claim deductions other than the standard deduction and war withholding, use the Deductions Worksheet and enter the result were	ds, and \$ 0
Extra withholding. Enter any additional tax you want withheld each pay period \$		
☐ I claim exemption from withholding for 2022, and I certify that I meet both of the following conditions for exemption.		
• L • T	ast year I had a right to a refund of all federal income tax withheld because his year I expect a refund of all federal income tax withheld because I expec	I had no tax liability and t to have no tax liability.
Signature	Under penalties of perjury, I declare that I have examined this certificate an and belief, it is true, correct, and complete.	d to the best of my knowledge
Signature	Typing your name in the signature box and clicking the update button is the same as a written signature and s legally binding.	
Comments		
A Pending changes differ from current WinCap information		
	Update Cancel	
	Space Sales	

WinCapWEB Employee Self Service

NYS IT-2014 Change Request

